

# **SICKLINGHALL PARISH COUNCIL**

## **MINUTES OF AN ORDINARY MEETING OF THE PARISH COUNCIL HELD AT SICKLINGHALL VILLAGE HALL ON THURSDAY, 20<sup>TH</sup> MARCH 2025 AT 7.30PM**

**Present:** John Leahy (Chair), Carol Warrington, Adrian Dent, John Reeves, Mike Thomson (Councillors), Julie Clegg (Clerk)

**In attendance:** 2 residents and Cllr Andy Paraskos

**1. Note apologies and reasons for absence**

None noted.

**2. Approve and sign the minutes of the Ordinary Meeting of the Parish Council of 21<sup>st</sup> November 2024**

It was RESOLVED to approve the minutes of the Ordinary Meeting of the Parish Council held on 21<sup>st</sup> November 2024 and these were agreed and signed by the Chair as a true and accurate record of the meeting.

**3. Note matters arising from the minutes of the Ordinary Meeting of the Parish Council of 21<sup>st</sup> November 2024**

None noted not already addressed in the agenda elsewhere.

**4. Note any declarations of interest**

None noted.

**5. Planning applications**

a. To consider new applications

- i. ZC25/00311/LB: listed building consent for a single storey rear extension and internal and external alterations including replacement access gates, external paving to front and rear, 4 no. rear roof lights and works to roof at Old Stud Farm, Main Street
- ii. ZC24/03568/FUL: the replacement of an existing shed and stable block to a dwelling at Longlands Lane - the Parish Council considered this application and responded to the Planning Department that it objected on valid planning grounds - APPLICATION WITHDRAWN (subsequent application for a Certificate of Lawfulness for existing use of the land as a shed and stable block)
- iii. ZC24/04046/FUL: erection of detached garden room to the rear garden at Raventofts Barn, Main Street - the Parish Council considered this application and responded to the Planning Department that it objected on valid planning grounds - PERMITTED

b. To note updates

- i. ZC24/02914/DVCON: Section 73 planning application for the removal of condition 4 (ancillary use) of Planning Permission 15/03681/COU - Retention of the use of agricultural buildings as carpentry workshops and storage (Use Class B2) at Carlshead Business Centre Paddock House Lane - the Parish Council considered this application and responded to the Planning Department that it had no objections - REFUSED
- ii. ZC24/02913/DVCON: Section 73 planning application for the removal of condition 8 (ancillary use) to allow use of forestry building independent of Paddock House Farm of Planning Permission 16/02266/FUL - Erection of Forestry building, associated boiler house and landscaped embankment at Carlshead Business Centre Paddock House Lane - the Parish Council

considered this application and responded to the Planning Department that it had no objections – REFUSED

There were no other Planning Applications to consider.

## **6. Finance**

- a. Bank balances as of 31<sup>st</sup> January 2025 - £4,267.75 in the Business Current Account and £3,890.61 with Santander.
- b. The following invoices were approved for payment:
  - i. £23 – Sicklinghall Village Hall – venue hire [PAID]
  - ii. £80 – SLCC – annual subscription [PAID]
  - iii. £40 – Information Commissioner’s Office – data protection fee [PAID]
  - iv. £240 – Really Warm Co. – Christmas tree and removal [PAID]
  - v. £2796 – Gary Marston – grass cutting [PAID]
  - vi. £809.71 – Julie Clegg – clerk’s wages

## **7. To note correspondence received**

Letter received from a resident regarding an ongoing fouling issue in the cemetery, thought to be caused by dogs. On further investigation, it is thought that the issue is, in fact, caused by badgers. No further action required.

The Chair had received an email from the Village Hall Committee requesting support for an 80<sup>th</sup> anniversary of VE Day event.

**ACTION: Clerk to contact Village Hall Committee for further information**

## **8. To consider highways matters**

The Parish Council received an update from Highways as follows:

### Progress on 20mph through Sicklinghall

This is not being delivered by the area office and advised contacting a different colleague for an update on this matter.

### Refreshing the rumble strips at the top of the village

This has been checked in line with the highway safety inspection manual (HSIM) which is the policy that dictates when work reaches intervention level for appropriate action. The rumble strips are not at intervention level and therefore have not been raised for a refresh. The main road through Sicklinghall is inspected every 3 months, during which the condition of the lining is re-assessed every inspection as well in line with the HSIM so when it does become actionable, an order will be raised.

### Checking the state of the slow down markings at the top of the village (just before the school)

This has been checked in line with the HSIM and does not yet meet intervention criteria. The road will continue to be inspected routinely every 3 months, where the lining is re-assessed.

### Junction of Back Lane and Main Street

During the site visits no vehicles parked blocking the junction and whilst one or two cars did park close to the junction, they left quickly once children were dropped off at school. Visits concluded dense parking occurs for 30mins max a day, and there is usually free flow of vehicles after during term time only. Therefore, whilst the issue may be acute at very short periods of the day, it does not outweigh the vast majority of the time that there is no parking issue here. To install double yellow lines evidence of a consistent problem or accident data to justify the reasons for installation would be required. Therefore there will be no parking restrictions at this location.

#### Parking at the junction of Back Lane and Longland Lane

Further to site visits there will be no parking restrictions in this location. The main reason is due to the displacement this would cause to less desirable/safe areas of the highway. Properties on Longlands Lane have limited or no off-street parking provision on what is already a narrow street. If residents with accesses/dropped kerbs are having issues leaving their properties due to parked cars, they can apply to Highways for an advisory h-bar marking to install in front of their access to deter inconsiderate parking.

The grate at the bottom of Back Lane as it meets Longlands Lane requires clearing.

**ACTION:** Clerk to report to Highways

#### **9. To consider cemetery matters**

A significant mole infestation had been reported by a resident. The Clerk engaged the services of a pest controller. The Clerk to maintain a watching brief.

Correspondence received from a grave space owner report damage to a memorial stone. Clerk followed this up with the contractor.

#### **10. To consider Ponds matters**

Nothing to report.

#### **11. Grass Cutting Contract 2025**

It was reported that only quote had been received. The Clerk produced an anonymised report to the Parish Council and the quote was discussed. IT WAS RESOLVED to accept the quote.

**ACTION:** Clerk to write to Gary Marston to confirm his ongoing appointment

#### **12. Other matters**

- a. Defibrillator relocation – Cllr Thomson will take this away as an action.
- b. Village Information board – Cllr Leahy will take this away as an action.
- c. Internet banking – Cllr Thomson and Cllr Reeves will act as new signatories

#### **13. To note agenda items for the next meeting**

Highways  
Ponds  
Cemetery

#### **14. Date of next meeting**

Annual Parish Meeting and Ordinary Meeting of the Parish Council on Thursday, 22<sup>nd</sup> May 2025.

The meeting closed at 8.17pm. These are draft minutes of the Ordinary Meeting of the Parish Council meeting held on 21<sup>st</sup> November 2024 which are due to be approved at the next meeting on Thursday, 22<sup>nd</sup> May 2025.

(Chairman)