

SICKLINGHALL PARISH COUNCIL

DRAFT

MINUTES OF AN ORDINARY MEETING OF THE PARISH COUNCIL HELD AT SICKLINGHALL VILLAGE HALL ON THURSDAY, 2ND OCTOBER 2025 AT 7.30PM

Present: Adrian Dent (Vice Chair), John Reeves, Mike Thomson (Councillors), Julie Clegg (Clerk)

In attendance: 1 resident and Cllr Andy Paraskos (NYC)

1. Note apologies and reasons for absence

Apologies were received and accepted from John Leahy and Carol Warrington.

2. Approve and sign the minutes of the Annual Meeting of the Parish Council of 22nd May 2025

It was RESOLVED to approve the minutes of the Annual Meeting of the Parish Council held on 22nd May 2025 and these were agreed and signed by the Chair as a true and accurate record of the meeting.

3. Note matters arising from the minutes of the Annual Meeting of the Parish Council of 22nd May 2025

None noted not already addressed in the agenda elsewhere.

4. Note any declarations of interest

None noted.

5. Planning applications

a. To consider new applications

- i. 25/02710/FUL: single storey extension, demolition of porch and garage canopy, erection of boundary wall, gates and fences, external works and alterations to fenestration at Hillrise Cottage, Main Street - the Parish Council considered this application and RESOLVED to respond to the Planning Department that it had no objections
- ii. 25/02211/FUL: demolition of existing barn and stables and erection of 1no. self-build dwelling at Orchard Cottage, The Crescent - the Parish Council had previously considered other applications on this plot and had responded to the Planning Department that it objected to the applications on valid planning grounds
- iii. 25/01526/CLEUD: application for Certificate of Lawfulness for an existing front porch at The New House, Back Lane - PERMITTED

b. To note updates

- i. ZC25/00855/FUL: replacement windows to dwelling house and erection of detached garage with room above following demolition of existing garage at Old Stud Farm, Main Street Park - the Parish Council had previously considered this application and had responded to the Planning Department that it objected to the application on valid planning grounds being the loss of residential amenity for the adjoining properties - PERMITTED

There were no other Planning Applications to consider.

6. Finance

- a. Bank balances as of 31st August 2025 - £3,691.25 in the Business Current Account and £3,910.08 with Santander.
- b. The following invoices were approved for payment:
 - i. £120 – David Perry – handyman services [PAID]
 - ii. £120 – Ian Smithson – internal audit [PAID]

- iii. £270 – Abbotts Memorials – soil removal [PAID]
- iv. £1,158 – Gary Marston – grass cutting [PAID]
- v. £44.14 – Stephen Blaney – bin liner
- vi. £1,013.83 – Julie Clegg – clerk's wages

7. To note correspondence received

None noted.

8. To consider cemetery matters

It was noted that the Cemetery notice board is in a poor state of repair.

ACTION: Clerk to arrange for repair

9. To consider Ponds matters

The Clerk has asked Farm & Land Services to assess the Top Flush and Bottom Flush for any issues which may need attention and asked them to remove the thorn bush adjacent to the footpath at Top Flush which is at eye level with children and dogs.

10. Other matters

a. Replacement bin opposite Scotts Arms

The Clerk had been in consultation since the last meeting with the Councillors regarding a possible replacement for the bin opposite the Scotts Arms. In the meantime, the parishioner who volunteers to empty the bin has replaced the lining of the original bin. The Parish Council extends its thanks. No further action is required.

b. 20mph

Cllr Paraskos provided an update. Plans are currently being drawn up, which will then be passed to the legal department who will advertise the scheme and consider any submissions, before orders can be raised to have the physical work done.

c. Internet banking

Before progressing with internet banking, the Clerk is required to make amendments to the bank mandate to remove two signatories and replace them with new candidates. It was RESOLVED to make the necessary amendments to the Bank Mandate.

d. Crime and security

Cllr Thomson gave an update on two meetings recently held at the Village Hall regarding crime and security in the immediate area and surrounding villages, arising out of a Whatsapp community CCTV group. The Police and a burglar alarm contractor were in attendance. The meetings helped to raise awareness of potential problems with farm and dwelling house burglaries and car theft. If parishioners do experience anything suspicious or worrying, they should call the Neighbourhood Police Team so that observations can be logged and a body of evidence collected.

e. New Assertion 1- Annual Governance Statement – digital and data compliance

Carried forward to November meeting.

f. Business Continuity Plan

Carried forward to November meeting

g. Phone box

A parishioner present offered to progress the possibility of finding a good use for the phone box outside the Scotts Arms, owned by the Parish Council.

ACTION: Clerk to liaise with the parishioner

11. To note agenda items for the next meeting

Highways

Ponds

Cemetery

Defibrillator

New Assertion 1- Annual Governance Statement – digital and data compliance

Business Continuity Plan

12. Date of next meeting

Ordinary Meeting of the Parish Council on Thursday, 20th November 2025.

The meeting closed at 8.45pm. These are draft minutes of the Ordinary Meeting of the Parish Council meeting held on 2nd October 2025 which are due to be approved at the next meeting on Thursday, 20th November 2025.

(Chairman)